

ALIA Resource Sharing Special Interest Group

Terms of Reference

Purpose

ALIA Resource Sharing Special Interest Group (SIG) aims to facilitate networking, support professional development and resources with a focus on Resource Sharing for the Library and Information sector. This may include professional learning and social events through to the creation and revision of sector resources specifically the Australian Interlibrary Resource Sharing (ILRS) Code.

ALIA Resource Sharing SIG aims to bring together and enable members with an interest in Resource Sharing to engage, participate, develop and advise in relation to the area of interest.

Background

Previously known as ALIA Interlibrary Lending Advisory Committee (ILAC) the committee's role was to advise the ALIA Board on interlibrary lending and resource sharing policy and practice. The 2022 [ALIA Committees and Groups Review](#) resulted in some existing Advisory Committees like ALIA ILAC changing their format to better reflect their role. ALIA ILAC transitioned from an Advisory Committee to be a Special Interest Group adopting the name ALIA Resource Sharing Special Interest Group (ALIA Resource Sharing SIG) in 2024.

Membership and Committee

Membership:

ALIA Resource Sharing SIG aims to have a national focus and membership where possible. We look to make a connection with [JFLA Document Delivery and Resource Sharing Section](#).

Members self-nominate for membership of the group via ALIA membership form. While SIG membership is not restricted to ALIA financial members, non-ALIA members may be charged a membership fee. All Executive Committee Members must be an ALIA personal financial member or the nominated institutional representative.

The Executive Committee will also support the flow of membership into the SIG.

Executive Committee:

Executive Committee members constituting a Convenor/Co-Convenor, Secretary/Note Taker (or rotational) and up to a maximum of 12 members of the broader Membership are nominated from among ALIA members and elected to the Committee by a majority of existing Committee members to serve a term of 3 years and can be re-nominated for second and subsequent terms.

For Committee Members we aim for representation from each state/territory and each library sector, and those with a passion and the ability to devote time to our current projects. Where possible a representative from the National Library of Australia (NLA) is encouraged, and the Groups records are housed on a NLA MS Teams site.

Committee members should recognise the importance of active membership to be involved in group activities.

Term

Executive Committee members should be willing to commit to a 3-year term and be able to attend regular meetings and actively contribute to the work of the ALIA Resource Sharing SIG. Expressions of Interest will be called for upon committee positions becoming available at the end of current members terms.

Frequency of Meetings

The Executive Committee generally convenes by videoconferencing (Zoom or MS Teams) on the second Thursday of each month to plan and discuss projects and other matters of interest. Extra meetings are held when working on specific projects – the support of an employer is often needed.

Quorum for meetings is 50% of Committee members.

Relationship with ALIA National Office

ALIA office provides a SIG liaison, currently Director of Policy and Education being Trish Hepworth

Activities

Previous projects under the auspice of ALIA Interlibrary Lending Advisory Committee (ILAC) included:

[ILRS Code](#) (fees updated annually)

[Best Practice Guidelines](#) (review and update)

[Interlending Training Course \(underway\)](#) - a short, self-paced online micro credential, similar to Copyright 101 currently available on ALIA training courses. Due to be released late 2024.

[Share it - resource sharing futures 2018 conference](#)

[Snapshot of the Australian Interlibrary Loan Environment 2018](#)

Responsibilities of ALIA Resource Sharing SIG

Interlibrary Lending Resource Sharing Code

The [Interlibrary Resource Sharing \(ILRS\) Code](#) recommended fees are calculated and updated annually based on the CPI increases announced by the ABS for the March quarter and implemented from the beginning of the new financial year, i.e. 1 July. The ALIA Resource Sharing SIG calculates then recommends the fee increases to the ALIA Board annually and alerts the Interlibrary Lending and Resource Sharing community via ALIA websites and various e-lists.

How changes are made to the ToR

These Terms of Reference are reviewed every three years by the Committee and approved by the ALIA CEO.

Version history

May 2024